



(Date)

(Parents' names and address)

Dear Parents,

Thank you for notifying the Northeastern Catholic District School Board of your intent to provide home schooling for your child/ren, (name/s).

Your child/ren is/are excused from attendance at school for the (school year) school year (or effective date), under subsection 21(2), clause (a) of the *Education Act*, because you have indicated that you understand your responsibility to provide satisfactory instruction for (child/ren's names), and that you declared your intent to do so. For more information about policy E-15 Home Schooling and its procedure, please visit our website at www.ncdsb.on.ca

Over the course of the next few months, should you request any desire for our administration to review your course of study and/or progress of your child/ren, we would be pleased to do so. Please be advised that if you have a change of heart and wish to have your child/ren return to a school setting, we will accommodate in every way we can.

Kindly note that if you decide to continue to provide home schooling in subsequent years, you must give notification each year in writing prior to the beginning of the school year.

Should you have any questions or concerns, please do not hesitate to contact me at your earliest convenience.

Sincerely,

(Name of Superintendent)
Superintendent of Education

Cc: (School Principal)